

PTO General Meeting Minutes

November 7, 2017

1. Introduction and approval of Executive Board/Officers

2017-2018 ELH Board Members

Jacque Banks- President

Samantha Jones- Vice President

Crystal Gibbs- Secretary

Rosalinda Willetts- Treasurer

Heather Morenc - Facebook Administrator

Danielle Williams - Facebook Administrator

Executive Board introduced and approved.

2. Approval of Bylaws adopted by Executive Board on October 17, 2017

Copies of bylaws were distributed to all members in attendance. ELH PTO bylaws will also be posted on the school website under school news.

3. Review of Teacher Needs Survey

Survey results discussed

- 62% class materials
- 38% play/school grounds beautification
- Some suggestion of class technology. Administration indicated that this area is funded by the district.

PTO will offer teacher funds for classroom supplies at a later date as fund raising permits.

Crystal Gibbs will contact the beautification committee (Janet Faris) in order to attend the next committee meeting and establish PTO involvement.

4. Fall dance proposal

Fall Ball will be Friday, November 17, 2017- 5:30- 7:00

- 8 faculty/staff indicated availability for this date on the survey.
- A flier will be sent home on Thursday, Nov 9 outlining all dance information, permission slip, parent contact info, and chaperone sign up.
- Admission will be \$5, pre-sale only. In lieu of tickets, an alphabetical list of students will be used to track sales and attendees.
- Pre-sale of admission will occur Monday, November 13 thru Friday, November 17 between 7:20 and 7:45 in the cafeteria
- Student attendance will be limited to 200.
- Items to sell will include pizza, candy, soda, water, and snack size chips. Cost will be \$1.
- Dance will be for 4th and 5th grade students only. Parents, family, and siblings may not attend.
- Pick up and drop off will follow normal school procedure. Chaperones will use sales list to regulate admission at drop off.
- Games and activities provided will include music for dancing, limbo, cornhole, checkers and connect four..
- A minimum of 17 chaperones are needed. All chaperones must be previously approved volunteers with the district.

5. OPS Night proposal

- OPS will host spirit nights on the last Wednesday (except December) of each month between 4 and 8 pm. The dates are: 11/29/17, 12/20/17, 1/31/18, 2/28/18, 3/28/18, and 4/25/18.
- 15% of profits will go to ELH PTO.
- Receipts will be collected with student and teacher name written on back. PTO will collect receipts from OPS and calculate percentages.
- Two cheese pizzas will be awarded to the class with greatest attendance.
- PTO will provide Wikki Stix to occupy families while waiting.
- Reminder stickers for spirit night will be printed and distributed to students.

6. T-Shirt Spirit Competition

- Spirit day will occur on the first Friday of each month with one exception. January spirit day will occur on the 12th.
- PTO will provide count slips to teachers that include teacher name, total students present, and total students wearing school gear.
- PTO will collect and tally percentages.

- One winning class from each grade will be announced on the Monday following spirit day.
- Winning classes will be awarded a spirit stick to be kept for until the next spirit day.
- Winning classes will also receive large bag of popcorn for special snack.
- The May 4 spirit day will be based on dressing in pirate gear.

7. Next ELH PTO meeting will be Tuesday, December 5, 2017 at 3:30 in the ELH conference room.