

**Nassau County School Board**  
**Use of School Facilities and Equipment**

**FEE SCHEDULE**

The attached Fee Schedule is based on the recovery of costs for utilities, water, normal wear of facilities and equipment, and salaries of personnel required to process applications. Fees for use of outdoor facilities such as a stadium or field include an amount for field maintenance. This schedule shall be reviewed periodically and adjusted based on the associated costs.

The types and amounts of fees for use of school facilities by non-school groups:

- A. Fees for school buildings – **See Appendix A** (next page). The time frame during which charges are assessed shall start when the user begins setting up the facility for intended use and shall end when the facility is vacated, with a three (3) hour minimum.
- B. Fees for custodial and cafeteria employees – The employee's regular hourly rate (including benefits) plus overtime, if applicable.
- C. Football or Baseball Stadium with Lights - \$150 per hour
- D. Stadium Only (no lights) - \$50 per hour
- E. Outdoor Field (other than stadium) - \$20 per hour
- F. Audio-visual Equipment – **Audio-visual equipment and materials shall not be used.**

Custodial, cafeteria or other employee charges shall be assessed when services are required because of use of facilities.

- A. The amount assessed for custodial service shall include the custodian(s)'s hourly rate including applicable fringe benefits. All custodial services rendered shall be considered in excess of the 40 hour work week and shall include the overtime rate.
- B. Charges for cafeteria services will be assessed for the actual hourly rate, including applicable fringe benefits, of the employee(s) assigned. If a cafeteria employee is caused to work in excess of 40 hours during a work week, the hours in excess of 40 will be paid at the overtime rate.
- C. If the service of a custodian is not secured prior to scheduling use of facilities, and upon the completion of an event it is found that the facilities have not been restored to their normal conditions, the user shall be assessed a fee for custodial services necessary to restore the facilities.

## APPENDIX A: FEE SCHEDULE

	First 3 Hours (Minimum Fee)	Each Additional Hour (or portion of an hour)
Auditorium	\$360	\$120
Cafeteria	\$210	\$ 70
Classroom	\$ 90	\$ 30
Conference Room	\$ 60	\$ 20
Cafeteria/Multipurpose Room Combination	\$420	\$140
Gym	\$240	\$ 80
Gym Classroom/Dance Studio, etc.	\$120	\$ 40
Gym and Locker Room Facilities	\$330	\$110
Large Training Room	\$150	\$ 50
Locker Room Facilities	\$ 90	\$ 30
Media Center	\$210	\$ 70
Multipurpose Room	\$210	\$ 70
Office	\$ 60	\$ 20
Portable Classroom	\$ 60	\$ 20
Weight Room	\$150	\$ 50

Custodial Services – Employee’s hourly rate (including benefits) plus overtime, if applicable. Contact Business Services Office for correct amount. Must provide employee’s name.

Food Service Worker – Employee’s hourly rate (including benefits) plus overtime, if applicable. Contact Business Services Office for correct amount. Must provide employee’s name. A Food Service worker must be present if the cafeteria kitchen is used.