



# **The Nassau County School District**

1201 Atlantic Avenue  
Fernandina Beach, Florida 32034

*"Empowering others through a commitment to excellence"*

John L. Ruis, Ed.D.  
Superintendent of Schools

Phone (904) 491-9900  
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[www.nassau.k12.fl.us](http://www.nassau.k12.fl.us)

## **FIELD MOWING OF SCHOOL GROUNDS**

**BID # 2013-03**

**DATE DUE:** May 21, 2013, 2:00 P.M. (Bid packages are due at 2:00. Bid Packages will be opened after the opening of the Campus Mowing Bid.)

The School Board of Nassau County is requesting sealed bids for the furnishing of all equipment, labor and insurance to mow school grounds at various Nassau County Schools. The successful bidder agrees to enter into a contract to provide these services for the months of July, August, and September 2013 and April, May, June 2014. This bid may be extended for two (2) additional twelve (12) month periods by approval of the successful bidder and The Nassau County School District.

1. There will be a pre-bid conference and inspection of the school sites on May 7, 2013 beginning at 8:00 a.m. and only those bidders who accompany Mr. Jeffrey Bunch on the pre-bid conference and inspection will be eligible to bid on this project. Prospective bidders shall meet at the Nassau County School District Maintenance Facility, located at 86334 Goodbread Drive, Yulee, Florida.
2. Mowing will be done during the months of July, August, and September 2013 and April, May, June 2014. Each location shall be mowed every other week. Mr. Jeffrey Bunch may request additional mowing at the bid amount for a school or area.
3. Proof of Liability and Worker's Compensation Insurance is required with minimums of \$100,000/\$300,000 for Liability and State Requirements for Worker's Compensation. Certificates of insurance will need to be provided prior to July 1, 2013. Renewed certificates shall be provided prior to July 1 for each additional contract period. **THE NASSAU COUNTY SCHOOL DISTRICT SHALL BE LISTED AS ADDITIONAL NAMED INSURED ON THE CERTIFICATE OF INSURANCE.**
4. The schedules for mowing will be agreed to, in advance, by the various Principals and Mr. Bunch, prior to any work being done. Schedules may not be changed without Mr. Bunch approving the changes. The successful bidder may be permitted to mow on weekends and holidays after discussion and agreement with Mr. Bunch.
5. The day after the mowing of each campus, a site inspection will be performed by NCSB to determine if all required areas have been mowed. Any areas that are not satisfactory shall result in a recall to perform the agreed upon work. The contractor will be notified via email and telephone to ensure notification. The contractor shall have 5 calendar days to satisfy the agreement. Failure to mow the site within the time period shall result in non-payment for that period.

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When an unforeseen event does not allow for mowing, the contractor may be excused upon agreement by NCSB and contractor. Unforeseen events are excessive rain, tropical disturbances, wildfires and other agreed to events that may alter the mowing schedule.

6. THERE WILL BE NO MOWING WHEN THE STUDENTS ARE IN OR ADJACENT THE MOWING AREA. There will be no exceptions to this requirement. Failure to follow this requirement may result in termination of the contract.
7. Football fields, Softball fields and Baseball fields are not included in this bid. School personnel will maintain these fields. This includes only the areas within the fences of the athletic fields. All areas outside of the track are included in this bid. Only the playing field is excluded.
8. Any damages to School Board property, as a result of the mowing operation, shall be reported immediately to Mr. Bunch. Any damaged property noticed during the pre-bid conference and inspection on May 7, 2013 shall be brought to the attention of Mr. Bunch.
9. Mowing equipment shall be maintained in a condition, which will provide a clean cut, will not tear the grass, and will not cause injury to Students and Employees or damage School Property. Mowers pulled behind tractors are acceptable as long as they are finish type mowers or high speed blade tip mowers. Bush hog, brush type mowers are not acceptable.
10. Grass shall be cut no closer than three inches (3") nor be higher than four and one half inches ( 4-1/2").
11. Grass shall be cut as close as possible to fences, pavement, sidewalks, curbs, trees, shrubs, playground equipment and structures. Trimming shall be provided around the above one time per month. Trimming shall not include the use of herbicides, ie. Weed killer.
12. Grass in ditches, waste water treatment plants and retention ponds shall be cut with mowers or trimmers, as required, one time per month to the water's edge.
13. The prospective bidders may bid on one, two or all four areas. The bid will be awarded to the lowest best bid for each area.
14. Whenever the Contractor shall be and declared by the owner to be in default of the contract, the owner may terminate the contractor's right to complete the remainder of the contract with thirty (30) days notice in writing.

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15. The successful bidder must meet the requirements of Section 1012.32, Florida Statutes, commonly referred to as the Jessica Lunsford Act. For additional information concerning the requirements please visit our website at [www.nassau.k12.fl.us](http://www.nassau.k12.fl.us) and click on the quick link to Jessica Lunsford Act.
16. All questions concerning this bid shall be directed to Jeffrey Bunch, at 86334 Goodbread Drive, Yulee, Florida 32097 or by calling at (904) 225-0573.

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