

REPORT OF STOLEN & MISSING PROPERTY

SCHOOL/DEPARTMENT

INCIDENT (CHECK): BREAK-IN _____ VANDALISM _____ OTHER _____ MISSING _____

PERSON(S) REPORTING _____ DATE _____

REPORTED TO _____
ADMINISTRATOR

WHICH LAW ENFORCEMENT WAS CONTACTED? _____

IF NONE, PLEASE EXPLAIN _____

WHO MADE CONTACT? _____ TIME _____ AM/PM

WHO RESPONDED TO CALL? _____ TIME _____ AM/PM

TIME OF INCIDENT IF KNOWN _____ OR BETWEEN _____ AND _____
DATE AM/PM DATE AM/PM

A COPY OF THE LAW ENFORCEMENT REPORT MUST BE ATTACHED.

ITEM	CODE *	COUNTY NO.	SERIAL NO.	COST	FISH NO.

* CODE: **S. STOLEN** **R. RECOVERED** **L. LOST** **D. DAMAGED**

SUSPECT(S) _____

SCHOOL/DEPT. INVESTIGATION COMPLETED _____ CONTINUED _____

RESULTS OF INVESTIGATION: _____

PRINCIPAL/COUNTY ADMINISTRATOR

DATE

COPY TO SUPERINTENDENT, PROPERTY OFFICE, AND SCHOOL CHIEF OF POLICE