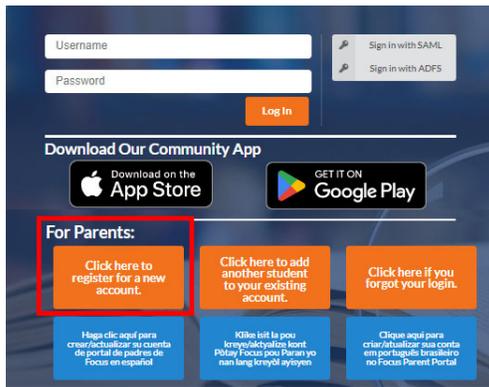




## Create a Parent Portal Account

For the protection of your child’s confidential information, we have created the following security procedures for establishing a Parent Portal account. To establish a Parent Portal account online, you must be the parent/guardian and have a valid email address, the student’s ID #, and the student’s birthday.

1. Go to <https://nassau.focusschoolsoftware.com>
2. Under the **For Parents:** heading, click the box titled *Click here to register for a new account.*



Note that two other options available for parents from this screen are to add a student to an existing parent account or account recovery if you have forgotten your login information.

3. Enter all the required fields with your information, check/complete the CAPTCHA box, and click **Submit**.

4. Enter the required information (Student ID, Student’s Birthday) to identify your child, check/complete the CAPTCHA box, and click **Add Student**.



# Focus Parent Portal Registration



Please enter your student's information:

Student ID:  (Required)

Student's Birthdate:    (Required)

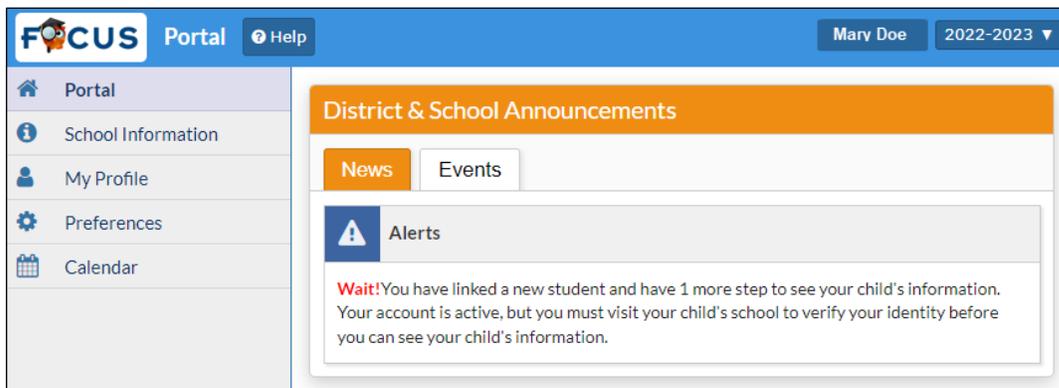
I'm not a robot 

5. Your student should now be identified on screen. Select the appropriate orange box to add another child or to finish the process and go to the portal page.

**Students**

  
Jon Doe

6. An alert will display on the main portal page, letting you know there is 1 more step. To view student information, you must visit your child's school and present a government-issued photo ID to verify your identity.



The screenshot shows the Focus Parent Portal interface. The top navigation bar includes the Focus logo, 'Portal', 'Help', the user name 'Mary Doe', and the school year '2022-2023'. The left sidebar contains navigation links for 'Portal', 'School Information', 'My Profile', 'Preferences', and 'Calendar'. The main content area features a 'District & School Announcements' header with 'News' and 'Events' tabs. Below this is an 'Alerts' section with a warning icon and the following text: 'Wait! You have linked a new student and have 1 more step to see your child's information. Your account is active, but you must visit your child's school to verify your identity before you can see your child's information.'

7. If you forget your password, visit <https://nassau.focusschoolsoftware.com> and click the box titled *Click here if you forgot your login*. You will use your registered email address for recovery.