



NASSAU COUNTY SCHOOL BOARD POLICY
\$150 REIMBURSEMENT FOR VERIFIED IN-HOSPITAL STAYS FOR
EMPLOYEES WHO DO NOT PARTICIPATE IN OUR GROUP
HEALTH INSURANCE PLAN

NTA Contract

(Article XVIII Insurance, Page 39, Item D)

NESPA Contract

(Article VIII Insurance, Page 21, Item F)

The NTA and NESPA Contracts contain an allowance for employees who do not participate in the School Board's group health insurance plan. Employees who are not members of the School Board's group health insurance plan are eligible to receive a reimbursement of \$150 per day for verified in-hospital stays of one night or more. This provision is limited to 20 nights per fiscal year.

It is the employee's responsibility to submit a written request for this reimbursement to the Personnel Department, including paperwork from the hospital which clearly illustrates admit and discharge dates and the name of the Nassau County School Board employee. Requests are to be sent to Leanne Peacock in the Personnel Department for processing.

Such requests are to be submitted within 30 days of the hospital discharge.

Requests which are submitted outside the 30-day window may not be honored.