

MINUTES FOR THE  
NASSAU COUNTY SCHOOL DISTRICT  
MILLAGE REFERENDUM CITIZENS OVERSIGHT COMMITTEE MEETING

**Agenda**

April 18, 2024

Millage Referendum Citizens Oversight Committee  
Nassau County School District  
1201 Atlantic Avenue  
Fernandina Beach, FL 32034

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Members present: Lyle Thompson, Ken Roland, Elizabeth “Betty” Benton, Jeff Tambasco, Sarah Edwards, Rachel Kerestes, Mike Cole, Stephanie Lunt

Ex-officio Members present: Mark Durham, Misty Mathis

I. Call to Order Stephanie Lunt, Chair

Chair Lunt called the meeting to order at 6:00 PM.

II. Review and accept minutes from February 1, 2024, meeting S. Lunt

Chair Lunt gave all members a copy of the February 1, 2024, Millage Referendum Citizens Oversight Committee Meeting minutes. Chair Lunt provided all members with time to read and review the minutes. Chair Lunt asked for any updates, changes, or revisions to the minutes. Hearing none, Chair Lunt requested a motion to approve the minutes as presented. Elizabeth “Betty” Benton gave the first motion, followed by a second motion provided by Rachel Kerestes. Chair Lunt called for a vote, and all members voted to approve the minutes as presented.

III. Work Group Presentations by Work Group Chairs

Employee Compensation	Scott Hodges
Safety	William Schmelling
Arts	Natasha Drake
Athletics	George Raysor

Mr. Durham shared the Millage Request Form and process, which was created for principals to apply to spend the millage funds for which they are allocated. Then, all workgroup chairs presented an update to the committee on progress in each area. Mr. Hodges gave a presentation that included millage calculations for salary supplements, millage employee group breakdown of gross wages and benefits total per employee group, and salary expenditures as of April 11, 2024. Mr. Schmelling and Mr. Raysor discussed specific progress on their approved plans. Ms. Drake reviewed the specific Millage Request Forms from the principals who had submitted their applications and the decisions made on each request by the District Budget Committee.

IV. Financial Update Ellen Harper

Ms. Harper provided all members with a comprehensive financial report through March 2024. The report included crucial details such as the Project, Revenue 2023-24 Revised Budget, Revenue 2023-24 Fiscal Year to Date Activity, and Expenditures, which encompassed purchase orders already created and approved. Ms. Harper explained the report in detail and answered any questions.

V. Proposal to change date of Annual Report S. Lunt

The recommendation is to change the date for the Annual Report from January to October

Chair Lunt presented the proposal to change the date of the Annual Report from January to October and asked for a motion. Lyle Thompson gave the first motion, followed by a second motion provided by Sarah Edwards. Chair Lunt called for a vote, and all members voted to approve the proposal as presented.

VI. Election of vice-chair to replace Gerald Wollitz S. Lunt

Chair Lunt presented the need to elect a new vice-chair to replace Gerald Wollitz because Mr. Wollitz accepted a teaching position with the Nassau County School District for the 24-25 school year. Chair Lunt made the first motion to nominate Ken Roland as vice-chair, followed by a second motion provided by Rachel Kerestes. Chair Lunt called for a vote, and all members voted to approve the proposal as presented.

VII. Schedule next meeting S. Lunt

The meeting date of Thursday, August 1, 2024, was agreed upon, and Mr. Durham said he would email everyone a reminder.

VIII. Agenda items for next meeting S. Lunt

The Agenda items discussed were electing a replacement for Mr. Gerald Wollitz due to Mr. Wollitz being hired as a teacher at Hilliard Middle-Senior High School for the 24-25 school year and the annual report.

IX. Comments from Committee Members and Staff

Comments gathered from committee members and staff included:

\*A problem-solving discussion was held around transportation concerns for athletics, with some schools reporting that parents had to drive their children to various athletic events.

\*A request was made for the Nassau County School District to develop and provide to the Millage Oversight Committee a system of accounting that will show the total amount of funds spent per discipline at each school. For example, how much of the millage funds were spent on the band, chorus, football, baseball, or softball?

\*A request was made for the Nassau County School District to update the Millage Request Form to include additional data metrics such as number of students impacted and cost per student to correlate the data metrics to items such as pass rates, engagements, and enrollment.

X. Adjournment S. Lunt

Chair Lunt adjourned the meeting at 7:04 PM.