



School Advisory Council
Bryceville Elementary School
Meeting Minutes
March 9, 2023

Call to Order: 2:15

Approval of the Agenda: Motion L. Davis to approve agenda as printed, second the motion H. Gardner, motion carried at 2:18

Approval of the Minutes: motion L. Davis to approve minutes of last meeting, second H. Gardner, motion carried.

Members attending: L. Davis, E. Sawicki, T. Smith, S. Arowood, S. Sampson, H. Gardner, D. Adkinson

Presentations/Discussions:

1. School parent and Family Engagement Plan

- a. Evaluation of current plan: The 2022-2023 PFEP paper copy was handed out to everyone; all areas were gone over in detail for the members by T. Smith. **Parent Notification of the PFEP:** the school combines Meet and Greet and Title One on the same evening in August along with Open House and Title One again in September. There is PowerPoint as well. All the information is on the school website as well as a hard copy on file in the front of the office. The school uses the means of school calendars, school newsletters, classroom newsletters, through a ParentLink, phone messages, and school events to promote parent and family involvement throughout the year. **Communication:** the school uses PowerPoint, and a brochure to provide parents with information about Title One. Parents also receive a hard copy of the Parent Desk Reference. The school has a curriculum night to help parents understand what their child will be learning about throughout the year. Most of the schools' events are "drop by when you can". Most of the time food and or food trucks are provided at these events. At the beginning of the year, Mrs. Owens goes through the slips and makes phone calls about the School Advisory Council and any network forms that were filled out by parents-this includes the photos taken for the yearbook or for Facebook.
- b. Feedback and suggestions for 23-24 plan: SAC members were happy with the information,
- c. Barriers – Any changes, suggestions to alleviate barriers: it was mentioned that the school has used different days, different times, an open time

frame, and feeding families to attend school events, it was suggested that maybe food/feeding students/parents wasn't enough anymore but having free incentives might bring in more families to school events, (scavenger hunts and extra credit were suggested)

2. Title 1 Survey Results

- a. Discussion: some classes got the paper survey while others got the online survey, the school had about 75 people fill out the survey which was up from last year, communication seemed to be biggest issue-lack of even though the school uses, a month calendar, monthly newsletters,
- b. Next Steps: the school updated it's Facebook page to an official page. The old Facebook page has been archived. The school will add the monthly calendar and newsletter to the Facebook page along with the school website page every month, the school is planning on using more postcards with positive praises or notes to send home to every student in every class-parents really liked that mail was sent for their child to receive, it was suggested that maybe Standard Night be split into two different nights and more advertising

3. Title 1 Budget: the Report is Based on Free and Reduced Lunch

- a. Comprehensive Needs Assessment: the SAC members were given Needs Assessment Chart for 2022-2023, the chart was reviewed in great detail from T. Smith about the needs and budgeting, most of the money is spent on personal like a Title 1 para, Reading Coach after school tutoring, and supplies, (T. Smith will investigate the Mid-Year Data percentages to double check some of the numbers)
 - i. Feedback on needs: parents were appreciative of the information, they had no idea of Needs Assessment, one parent asked about the #3-receiving training on topics and how to use materials-this came from the Title One survey related to Standards Night. They held a Standards Night back in August for K-5 grade, parents were split into groups based on their child's grade level, they then joined the teachers at a table for center time. Grade level teachers had hands on activities/materials. The teachers showed the parents how centers were conducted, and how the materials were used.
- b. Parent Involvement Funds: the SAC members were also given a 2022-2023 Title 1 Budget Summary and Disbursement Report, T. Smith went over the report line by line explaining how the funds were used and on what.
 - i. Needs or changes to how these funds were spent? SAC was happy with the results-no changes.

- c. Committee Input: no input was given, but they were very happy with knowledge that was given
4. District Parent and Family Engagement Plan
- a. Feedback: No comments or suggestions
 - b. Answer Essential Question – Which parent and family engagement activities/strategies did you feel were the most effective this past school year? The Christmas on the Lawn Program was a huge success. It was suggested that maybe for next year there would be two separate programs K-2 and 3-5. The school would like to see if Baillie Players Theatre Residency could do another production. This was great success with our 2nd/3rd graders.
5. School-Parent Compact
- a. Feedback on compact, discuss any changes, if any, are needed: the committee looked at the school compact. Some suggestions that were made in the Teacher Commitments Area take out Florida State Standards add Florida Benchmarks, also add in ALL the ways teachers communicate effectively (monthly school newsletter, monthly school calendar, school website, school Facebook page, monthly classroom newsletter, Remind\App, monthly announcements, and flyers (paper copy) sent home, etc. Under the School Commitments: take out iReady and add FAST.
6. School Improvement Plan
- a. Discussion and feedback on plan and changes needed for next year: the school has been working hard in the areas of reading, math, science and attendance. Attendance is a huge concern. Students are flagged after missing so many days within the allotted time frame, letters are mailed to parents and even home visits have been done by the guidance counselor and the principal.

Our mission at Bryceville Elementary School is to provide an environment where each student will aspire to be a life-long learner and responsible citizen.

7. BES events recap
- a. Baillie Players Theatre Residency – 2nd & 3rd Grade Hansel & Gretel
 - b. Celebrate Literacy Week – Grade level videos posted to social media
 - c. For the Love of Science Night
 - d. Kindness Spirit Week (low key (dressing down/up) so everyone could participate)
 - e. AR Night

8. Upcoming Events

- a. Principal's Book Club – 5th Grade
- b. 4th Grade Field Trip to Kingsley Plantation
- c. Beach Blanket Bingo
- d. AR Night
- e. Kindergarten Registration and Bobcat Prowl
- f. Family Game Night (new this year, will be serving nachos for dinner)
- g. Book Fair
- h. Teacher Appreciation Week
- i. Water Day (reaching AR goals for the year, May 19th)
- j. 3rd Grade Multiplication Reward Game Truck

9. Testing Schedule

April 18th – K, 1st & 2nd ELA

May 2nd – 3rd ELA

May 9th – 3rd Math

May 15th-16th – 5th Science

April 20th – K, 1st & 2nd Math

May 4th – 4th & 5th ELA

May 11th – 4th & 5th Math

Action Items

Administrative Comments

NEFLIN Grant: T. Smith was able to get a grant for some STEAM (Science, Technology, Engineering, Art and Math) activities. The school was able to create a room called Storybook STEAM Tinker and Maker Space. All kinds of hands-on STEAM activities such as Brainflakes, Magna-Tiles, Legos. Marble Run was purchased. Lots of materials to create learning scenarios from stories they are read and learned about such as tubes, tape, sticks etc. were also purchased for students to create bridges, towers, Ferris wheels etc.

Literacy Leadership Team: this was implemented this year 2022-2023. The team consists of Mrs. Ploegret, Ms. Brown, Mrs. Watts, Ms. Sawicki, and Mrs. Smith. This year the team has been working on explicit instruction and creating anchor charts for all classroom teachers to use that are informational, helpful, and kid friendly.

Treasurer's Report – \$158.74

Other

Adjourn: 308pm Motion/Arowood to approve adjourning the meeting, Second/L. Davis, motion carried.