

MINUTES FOR THE  
NASSAU COUNTY SCHOOL DISTRICT  
MILLAGE REFERENDUM CITIZENS OVERSIGHT COMMITTEE MEETING

**Agenda**

August 27, 2024

Millage Referendum Citizens Oversight Committee  
Nassau County School District  
1201 Atlantic Avenue  
Fernandina Beach, FL 32034

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Members present: Stephanie Lunt, Elizabeth Benton, Mike Cole, Rachel Kerestes, Jeff Tambasco, Sarah Edwards

Ex-officio Members present: Mark Durham, Misty Mathis

I. Call to Order Stephanie Lunt, Chair

Chair Lunt called the meeting to order at 6:00 PM.

II. Review and accept minutes from April 18, 2024, meeting S. Lunt

Chair Lunt gave all the members a copy of the April 18, 2024, Millage Oversight Referendum Citizens Oversight Committee Meeting minutes. Chair Lunt provided all the members with time to read and review the minutes. Chair Lunt asked for any updates, changes, or revisions to the minutes. Hearing none, Chair Lunt requested a motion to approve the minutes as presented. Sarah Edwards gave the first motion, followed by a second motion provided by Mike Cole. Chair Lunt called for a vote, and all members voted to approve the minutes as presented.

III. Work Group Presentations by Work Group Chairs

Employee Compensation

Scott Hodges

Safety

William Schmelling

Arts

R. Devereaux/N. Drake

Athletics

George Raysor

Mr. Durham reminded all members about the example annual reports, which were shared through email. The Pinellas County Independent Citizens Referendum Oversight Committee report, as well as Manatee County's annual report, were the two reports which the committee will use as inspiration when writing their report.

Committee members also gave their input on additions to the annual report, as well as feedback concerning the structure and contents of the report. Then, all workgroup chairs presented an update to the committee on progress in each area. Mr. Hodges gave a presentation that included information regarding collective bargaining, contract ratification, 23-24 millage calculations for salary supplements, millage employee group breakdown of gross wages and benefits total per employee group, 23-24 millage supplement calculations, salary expenditures as of June 30, 2024, and 24-25 millage estimate calculations for revenue and salary. Mr. Schmelling and Mr. Raysor discussed specific progress on their approved plans, as well as the approved next steps towards completion of the various projects. Ms. Drake reviewed current expenditures for the arts providing the members with specific items purchased for each school and program. Ms. Drake also provided amounts which were spent on common items throughout the district such as instruments.

IV. Financial Update Ellen Harper

Ms. Harper provided all members with a comprehensive financial report through June 30, 2024. The report included crucial details such as revenues, expenditures, compensation totals, safety/security amounts,

athletic budget information, and arts budget activities. The report also included budget amounts, 23-24 activity, encumbrances, and remaining budget amounts for each category. Ms. Harper explained the report in detail and answered any questions. Ms. Harper also received feedback from the members on additional information to provide and include on future reports such as including roll forward amounts, any additional funds, and salary lines, if possible.

V. Timeline for Annual Report to School Board Durham

September 2024	Annual Report written by Committee Chair (Lunt) and District Liaison (Durham)
Oct 1, 2024	Annual Report (draft) emailed to Committee members for review
Oct. 8, 2024	Annual Report approved by Oversight Committee
Oct. 24, 2024	Annual Report presented to School Board at regular Board meeting

Mr. Durham explained the timeline for the annual report in detail to all members. A recommendation was made to add a working group session on September 17<sup>th</sup> at 5:30 PM for all members who were able to attend. The working session would be utilized as a time to finalize the details of the annual report. Mr. Durham reminded everyone that the annual report must be approved by October 8<sup>th</sup> in order to be on the school board agenda for October 15<sup>th</sup>.

VI. Update on District 4 Committee Member Selection S. Lunt

Chair Lunt and Mr. Durham updated the committee members regarding the selection of the new member needed from District 4 due to Mr. Wollitz being hired as a teacher with the Nassau County School District. A new member will be selected from District 4 in the same manner as the original members were selected, which is to ask the new school board member from District 4 for their approval of the process. Then, to move forward with opening up an application process, interviewing applicants, and selecting a replacement member for District 4.

VII. Schedule next meeting (October 8<sup>th</sup> proposed) S. Lunt

Chair Lunt recommended October 8<sup>th</sup> at 6 PM for the next scheduled meeting to which no member objected. Chair Lunt also reminded everyone of the working session on September 17<sup>th</sup> at 5:30 PM.

VIII. Agenda items for next meeting S. Lunt

Chair Lunt asked for recommendations for agenda items for the next meeting. A recommendation was made to add the approval of the annual report to the next meeting's agenda.

IX. Comments from Committee Members and Staff

No additional comments were received from the committee members and staff at this time. However, comments were provided by committee members and staff throughout the meeting, which were captured by the appropriate staff member during their presentation or discussion item.

X. Adjournment S. Lunt

Chair Lunt adjourned the meeting at 7:43 PM.